



**CITY OF CARNATION
UTILITIES DEPARTMENT
LEAK CREDIT REQUEST FORM**

ACCOUNT # _____ DATE _____

SERVICE ADDRESS: _____

CUSTOMER NAME: LAST _____ FIRST _____

PHONE NUMBER: _____

Carnation Municipal Code

13.88.070 Leak adjustments.

A. When excessive meter registration is caused by a broken or leaking private water line and is verified to be leaking as a result of accidental damage or natural deterioration of the same, and not as a result of abuse or willful neglect, a billing adjustment may be made upon approval of an application submitted on form provided by the city. The applicant must submit a copy of all relevant repair bills together with the application.

B. An adjustment can only be applied to one billing period, for one month at any one time.

C. In a twelve month period, a leak adjustment will be granted at 100 percent of the excess usage above the base rate plus an average over 12 months for usage. If a second separate leak occurs in the same twelve-month period, then a second leak adjustment will be granted at 50 percent of the excess usage. A maximum of two leakage adjustments for a served premises will be granted during any twelve month period.

D. The customer shall be required to pay the base rate plus an average over 12 months for usage, or fraction thereof.

E. If an adjustment is approved by the city, the customer's account shall be adjusted only after written verification that all necessary corrective repairs have been made. All repairs shall occur within 30 days of application to the city.

I have read and accepted the terms of leak credit issuance as stipulated in Carnation Municipal Code 13.88.070 as shown above.

SIGNATURE: _____

☐ **COPY OF RELEVANT REPAIR BILLS ATTACHED**